

Course Plan (English)

KIRKLARELI UNIVERSITY
BABAESKI VOCATIONAL SCHOOL
MANAGEMENT AND ORGANIZATION DEPARTMENT
BUSINESS ADMINISTRATION PROGRAMME

1. CLASS AUTMN

SEMESTER	PREREQUISITES	COURSE CODE	COURSE NAME	C/E	L	P	TOTAL	CREDIT	ECTS
I. SEMESTER		UNV13101	TURKISH-I	C	2	0	2	2	2
		UNV13103	PRINCIPLES OF ATATÜRK AND HISTORY OF THE REVOLUTION I	C	2	0	2	2	2
		UNV13105	ENGLISH I	C	4	0	4	4	4
		UNV13107	BASIC INFORMATION TECHNOLOGIES USAGE	C	1	1	2	1,5	2
		MVP13101	GENERAL ACCOUNTING I	C	4	0	4	4	6
		IYP13101	INTRODUCTION TO MANAGEMENT	C	4	0	4	4	7
		MYO13151	GENERAL ECONOMY	C	4	0	4	4	7
	TOTAL				21	1	22	21,5	30

1. CLASS SPRING

SEMESTER	PREREQUISITES	COURSE CODE	COURSE NAME	C/E	L	P	TOTAL	CREDIT	ECTS
II. SEMESTER		UNV13102	TURKISH II	C	2	0	2	2	2
		UNV13104	PRINCIPLES OF ATATÜRK AND HISTORY OF THE REVOLUTION II	C	2	0	2	2	2
		UNV13106	ENGLISH II	C	4	0	4	4	4
		UNV13108	BASIC COMPUTER SCIENCES	C	1	1	2	1,5	2
		MVP13102	GENERAL ACCOUNTING II	C	4	0	4	4	6
		MYO13152	BASIC AND COMMERCIAL LAW	C	4	0	4	4	4
		MAT13154	TRADE MATHEMATICS	C	3	0	3	3	6
		STAJ13001	INTERNSHIP		0	0	0	0	4
	TOTAL				20	1	21	20,5	30

2. CLASS AUTMN

SEME STER	PREREQ UISITES	COURSE CODE	COURSE NAME	C/E	L	P	TOTAL	CREDIT	ECTS
III. SEMESTER		PZR13251	PRINCIPLES OF MARKETING	C	3	0	3	3	6
		IYP13203	MANAGEMENT AND ORGANIZATION	C	3	0	3	3	4
		MVP13205	COST ACCOUNTING	C	4	0	4	4	4
		MVP13251	COMPUTERIZED ACCOUNTING	C	4	0	4	4	4
			ELECTIVE I	E	2	2	4	3	4
			ELECTIVE II	E	3	0	3	3	4
			ELECTIVE III	E	1	2	3	2	4
	ELECTIVE COURSES								
		IYP13201	STATISTIC	E	3	0	3	3	4
		BSD13203	FINANCIAL MANAGEMENT	E	2	2	4	3	4
		MLP13203	TURKISH TAX SYSTEM	E	2	2	4	3	4
		DTP13253	ELECTRONIC COMMERCE	E	3	0	3	3	4
		IYP13205	ORGANIZATION OF TRADE FAIRS AND CONGRESSES	E	3	0	3	3	4
		IYP13207	COOPERATIVE	E	1	2	3	2	4
		IYP13209	LAW OF OBLIGATIONS	E	1	2	3	2	4
		BYA13251	OFFICE MANAGEMENT AND COMMUNICATION TECHNICS	E	3	0	3	3	4
		DTP13251	FOREIGN TRADE MANAGEMENT	E	3	0	3	3	4
	TOTAL				20	4	24	22	30

2. CLASS SPRING

SEME STER	PREREQ UISITES	COURSE CODE	COURSE NAME	C/E	L	P	TOTAL	CREDIT	ECTS
IV. SEMESTER		IKY13252	HUMAN RESOURCES MANAGEMENT	C	3	0	3	3	4
		MYO13256	ANALYSIS OF FINANCIAL STATEMENTS	C	4	0	4	4	4
		IYP13202	ENTREPRENEURSHIP AND SMALL BUSINESS MANAGEMENT	C	2	0	2	2	4
			ELECTIVE IV	E	2	2	4	3	4
			ELECTIVE V	E	4	0	4	4	4
			ELECTIVE VI	E	3	0	3	3	4
			ELECTIVE VII	E	2	0	2	2	2
			INTERNSHIP	C	0	0	0	0	4
	ELECTIVE COURSES								
		MVP13206	MANAGEMENT ACCOUNTING	E	2	2	4	3	4
		IYP13204	PRODUCTION MANAGEMENT	E	4	0	4	4	4
		IYP13206	DESKTOP PUBLISHING	E	4	0	4	4	4
		DTP13206	FOREIGN TRADE ACCOUNTING	E	2	2	4	3	4
		PZR13206	SALE MANAGEMET	E	3	0	3	3	4
		IYP13208	ENTERTAINMENT AND TOURISM MANAGEMENT	E	2	0	2	2	2
		IYP13210	STRATEGIC MANAGEMENT	E	3	0	3	3	4
		IYP13212	BUSINESS SKILLS GROUP WORK	E	2	0	2	2	2
		MYO13254	LABOUR AND SOCIAL SECURITY LAW	E	3	0	3	3	4
		MVP13214	COMMERCIAL DOCUMENTS		2	0	2	2	2
	TOTAL					20	2	22	21

TOTAL	81	8	89	85	120
-------	----	---	----	----	-----

TOTAL

COMPULSOTY COURSE (15 Week) (Time)	64	2	66	65	86
ELECTIVE COURSE (15 Week) (Time)	17	6	23	20	26
TOTAL (15 Week) (Time)	81	8	89	85	112
SUMMER INTERNSHIP (Time) (40 Working Day)					8
OVERALL TOTAL (15 Week) (L + P + Internship)	81	8	89	85	120
TOTAL WORKLOAD/TIME	1215	120	1335	1275	1800